

Nomination, Criteria, and Judging Information for **ACCESS Administrator-of-the-Year**

All nominees must provide the following materials:

* A nomination statement narrative written by the person who is nominating the ACCESS Administrator-of-the-Year candidate describing why the nominee is deserving of this award

 (1 page, Times New Roman, 12 pt. font)

* An up-to-date resume’ or vitae outlining professional background and experience
* Two letters of recommendation from sources who are familiar with the work of the administrator
* A 400 DPI headshot photo
* A short biography (400 to 500 words)

Selection criteria:

* The nominee must have been an ACCESS Administrator for the 2016-2017 school year.
* The nominee’s work and diligence must have had a positive impact on teaching and learning using the ACCESS program.
* The nominee’s work has improved the quality of education in Alabama’s schools.
* The nominee has used technology to advance education in Alabama.
* The nominee will attend the Alabama Educational Technology Conference (AETC), if selected, to accept the award unless underlying circumstances prevent attendance.

Name of Nominee:

Address:­­­­­­­­­­­­­­­­­­

Phone number:

Email:

Immediate Supervisor:

School:

Address:

School System:

Address:

Superintendent:

ACCESS Support Center: