

November 17, 2009

Dear Counselors and ACCESS AP Teachers,

ACCESS is requesting high school counselors to register their Advanced Placement ACCESS students for the AP exams before their local deadlines pass. AP ACCESS teachers can assist their ACCESS students by reminding their students' counselors to register them for the AP Exams. Although ACCESS cannot cover AP exam fees, we will forward the most up-to-date information regarding exam fee reimbursements for students who qualify. We hope to provide equitable opportunities for ACCESS students to receive college credit by allowing them to participate in the AP exam process.

Counselors may register Advanced Placement ACCESS students in the same way they register Advanced Placement face-to-face students. The ACCESS school code **000048** needs to be included on the student's demographic form in addition to the student's school code and the codes for any colleges that will receive the student's scores. Inclusion of the ACCESS school code is very important so we can retrieve student data from the College Board.

If you need further information, please contact us at the support center or contact Linda Jarzyniecki at lindaj@alsde.edu.